



TRINITY  
GRAMMAR SCHOOL



TRINITY  
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PREPARATORY SCHOOL

↑ Reception



Visitors please report to  
Reception on arrival

Trinity Grammar School, Preparatory School

**Return to School Information Booklet, Term 4, 2021**



## A message from the Head Master



I am writing this introduction with a great sense of anticipation, as we look forward to the resumption of face to face learning later this term. As we have observed many times, the School is a community of people and we need to gather together to nourish and sustain the relationships in that community. It has been too long since we were able to gather.

As we have seen over recent weeks, the path to opening up the State continues to shift. For this reason, in this booklet and the resources linked herein, we have attempted to clarify our plans for the first few weeks of term, recognising that attempting to be too precise too early is bound to lead to frustration. While the School is committed to following the public health advice provided by NSW Health, as an Independent School we have some latitude to implement that advice in the ways that best fit our particular context.

Managing the return to school in a COVID-safe way is complex, particularly in light of the diversity in our community regarding the appetite for return. I encourage all members of our community to continue to be patient and gracious to one another, to support the School as we work to support your sons, and to be thankful that this particular phase of extended stay-at-home restrictions appears to be coming to an end.

I look forward to seeing you all soon.

**Detur gloria soli Deo**

*“Because of the Lord’s great love we are not consumed, for his compassions never fail. They are new every morning; great is your faithfulness.”*

**Lamentations 3:22-23**

**Tim Bowden** | Head Master



## Message from the Head of the Preparatory School



Schools are dynamic, vibrant and people-oriented places. They are places of laughter, of learning and of life. This may seem an obvious statement but it has never been more prominent in my thinking than throughout the recent period of remote learning. For many weeks I have been one of only a few people onsite at the Preparatory School and it has felt empty and lacking. Whilst I have been extremely proud of the learning that has taken place, school itself has felt incomplete. I have missed hearing children play outside my window, I have longed to enter classrooms and see students learning together, and I can't wait to gather together as a community again.

I am incredibly excited to be able to welcome our students back to the Preparatory School this term. Whilst it may not immediately be school as we have known it, it will be a huge step in the right direction. Students will have the chance to be reunited with their classroom teacher and classmates and to resume their place in our learning community. These relationships are foundational to a young person's development in mind, body and spirit.

As we do return, I want to assure parents that we are continuing to prioritise the health and wellbeing of our students, staff and parent community. As you read through this booklet, I trust you will have questions answered, concerns allayed and you will join me in being excited by the prospect of students bringing life back to the Preparatory School again.

**Chris Wyatt** | Head of the Preparatory School

# STAY COVID SAFE

## Health and Safety

Trinity's return to school plan follows a staged return, in line with the NSW return to face-to-face learning plan for schools under stay-at-home restrictions.

**Weeks 1 to 2: Remote Learning - Level 4**

**Weeks 3 to 4: Staggered Return - Level 3+**

### What do the Levels mean?

**Level 4** Stay-at-home orders are in place. Students learn from home, unless they need to be at school. School-based supervision is available for any child that needs it.

**Level 3+** Stay-at-home orders are in place. Students return to face-to-face learning in staggered cohorts. Limited activities. COVID-safe practices.

**Level 3** Stay-at-home orders are no longer in place. All students are expected to be at school. Limited activities. No visitors. COVID-safe practices.

### Follow Health Advice

**All families are expected to monitor the NSW Health Website and adhere to the advice as appropriate.**

Students must not attend School if:

- They have any, however mild, cold or flu-like symptoms (fever, cough, sore/scratchy throat, shortness of breath, loss of taste or sense of smell)
- They have been tested for COVID-19 and have not yet received their test result
- They have been directed by NSW health to self-isolate
- They have tested positive for COVID-19
- They are a designated secondary close contact. The student must get a COVID-19 test and self-isolate until they and the close contact receive a negative result
- Someone in their household has symptoms of COVID-19. The household member should be tested and if they are negative, the student can then return to school

**> HELP US STAY COVID SAFE**

For the latest information about COVID-19

visit [nsw.gov.au](https://www.nsw.gov.au)



### Attendance

It is expected that all students will attend school as required, unless they are directed to stay at home as per the current health advice.

Parents should contact the School if they believe there is a reason their son cannot return to school.

#### **Preparatory School:**

Mr Richard Lever  
Deputy Head of the Preparatory School

#### **Junior School:**

Mr Craig Hassall  
Deputy Head of the Junior School

#### **Middle School:**

Mr John Allen  
Head of the Middle School

#### **Senior School:**

Dr Heath De Lany  
Head of the Senior School

# STAY COVID SAFE

## Health and Safety

What are our COVID-safe practices?



### Masks

All staff will wear masks indoors and outdoors.

Masks are strongly recommended for primary school students.

Students should bring their own masks: a plain dark coloured 3-layer cloth mask or a light blue disposable.

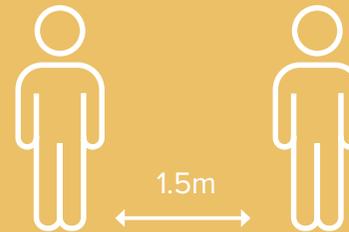


### Personal Hygiene

Avoid physical contact in greetings, such as shaking hands or hugging.

Students will be reminded to use hand sanitiser as they enter and leave rooms as well as washing hands thoroughly as appropriate.

Maintain respiratory hygiene – cover a cough/sneeze and dispose of tissues.



### Physical/Cohort Distancing

Under the current guidelines strict COVID-safe practices must be followed for staff and students when at school, including mask wearing where applicable and physical distancing.

Consideration will always be given to physical distancing and limiting interactions between groups.

As a minimum, students should ensure that the 1.5 metre rule can be applied between people whenever possible.

Students will be reminded to maintain social distancing wherever possible.

Facilities (eg. toilets), timings and movement routes are being managed to minimise casual contact with students in other cohorts.



### Restricted Access

Non-essential visitors are not permitted on school sites.

Parents should:

- Follow the physical distancing advice for their local area and avoid gathering outside of school gates.
- Remain outside of school grounds at the Strathfield campus.
- Different arrangements apply to drop-off and pick-up for OSH Club, because of the different sign-in and sign-out procedures.

# STAY COVID SAFE

## Health and Safety

What are our COVID-safe practices?



### School Hygiene

Enhanced COVID-19 cleaning arrangements will remain in place, including:

- cleaning and disinfecting high-touch surfaces such as benchtops, desks, doorknobs, taps, and hand rails at regular intervals throughout the day
- cleaning and disinfecting frequently used objects such as computers, photocopiers, and sports equipment
- providing bins and hand sanitiser in every classroom and emptying bins regularly throughout the day
- thoroughly cleaning frequently touched points in bathrooms after each break time and at the end of the day



### Staggered Return to School

Details of the return to school roadmap are outlined in the Remote Learning and Return to face to face pages of this document.



### Vaccinations

All staff at the School are required to be fully vaccinated.

The School strongly encourages all students eligible for COVID-19 vaccination to do so. Details about vaccinations are available from NSW Health.



### Ventilation

The School has undertaken an extensive ventilation audit of its indoor learning spaces to ensure adequate air circulation in all indoor environments.

Air purifiers with HEPA filters will be installed in appropriate locations, as required.

# STAY COVID SAFE

## School Activities Weeks 1 to 4



### Buses

No School buses until further notice. Public transport remains available.



### Co-curricular

Sport training will not take place during Weeks 1 to 4.

Current Co-curricular and Time For More activities running online will continue.



### Uniform Shop

The Midford Uniform Shop will only be available for online ordering with parents encouraged to use the home delivery options. The shop will initiate a Click and Collect system from Week 2. Details will be available through Midford Online.

[schoolshopnew.midford.com.au/trinitygrammar](https://schoolshopnew.midford.com.au/trinitygrammar)



### Cafeteria and Canteen

Closed until further notice. Students to bring their own food and drink.



### Music

Music ensembles are on hold until further notice.

Individual music tuition will continue remotely through negotiation with your tutor; however, these lessons will not be able to take place during school hours once the student has returned to face-to-face school.

### Uniform Expectations

As services re-open, the School expects students to be in Term 4 uniform, with appropriate haircuts. Students should continue to wear PE uniform on Thursdays and bring runners to School on other days as suggested by class teachers.

# Remote Learning and Return to Face to Face

Preparatory School roadmap

Thursday, 7 October

Remote learning resumes for all students

Monday, 18 October

Return to face to face, Kindergarten, Pre - K, Years 1 and 6

Monday, 25 October

Return to face to face, Years 2, 3, 4 and 5

## Year 6 in focus

Remote Learning

Thursday  
7 Oct

Remote learning will resume for all students from Day 1 of Term 4.

Face to Face

Monday  
18 Oct

### Return to face to face, Year 6

All Year 6 students are expected to **return to School** from Monday, 18 October.

Parents should contact **Mr Richard Lever**, Deputy Head of the Preparatory School if they believe there is a reason their son cannot return to school.

### Transport – Drop Off And Pick Up

- Students will be required to be dropped off and picked up by parent car.
- The regular Kiss and Ride service will operate in the morning (8:00am – 8:30am) and afternoon (3:15pm – 3:30pm).
- Parents are strongly encouraged to use the Kiss and Ride service (morning and afternoon) and to avoid picking up on foot.

### School Day Outline

- The School day will commence at 8:30am.
- Year 6 students should enter via the **Llandilo Kiss and Ride gate** and will be immediately directed to the Year 6 Learning Centre.
- Morning Tea and Lunch will be staggered with other Year levels to ensure students remain in their cohort at all times.
- Year 6 will operate with a unique timetable supported by consistent staff to allow them to operate as a cohort and avoid contact with other Year levels.
- All learning will occur in the newly completed Year 6 Learning Centre.
- All learning will be facilitated and supported by the Classroom Teachers and additional staff allocated to Year 6.
- Students will be dismissed via the **Llandilo Kiss and Ride gate** at 3:15pm, the end of the school day.

### End Of Year Details

- The PYP Exhibition will take place remotely on Tuesday, 23 November.
- Prize Giving will take place on Monday, 6 December and will be streamed to parents. This event will include all award winners from 2021.
- Year 6 Valedictory Service will take place on Tuesday, 7 December and will be streamed to parents.
- End of year celebrations, events and Chapels will be finalised closer to the time, based on NSW Health guidelines. We will make these experiences available to parents remotely as we are able.

# Remote Learning and Return to Face to Face

Preparatory School roadmap

Thursday, 7 October

Remote learning resumes for all students

Monday, 18 October

Return to face to face, Kindergarten, Pre - K, Years 1 and 6

Monday, 25 October

Return to face to face, Years 2, 3, 4 and 5

## Year 5 in focus

Remote Learning

Thursday  
7 Oct

Remote learning will resume for all students from Day 1 of Term 4.

Face to Face

Monday  
25 Oct

### Return to face to face, Year 5

All Year 5 students are expected to *return to School* from Monday, 25 October

Parents should contact **Mr Richard Lever**, Deputy Head of the Preparatory School if they believe there is a reason their son cannot return to school.

### Transport – Drop Off And Pick Up

- Students will be required to be dropped off and picked up by parent car.
- The regular Kiss and Ride service will operate in the morning (8:00am – 8:30am) and afternoon (3:15pm – 3:30pm).
- Parents are strongly encouraged to use the Kiss and Ride service (morning and afternoon) and to avoid picking up on foot.

### School Day Outline

- The School day will commence at 8:30am.
- Year 5 students should enter via the **Llandilo Kiss and Ride gate** and will be immediately directed to the Year 5 Learning Centre.
- Morning Tea and Lunch will be staggered with other Year levels to ensure students remain in their cohort at all times.
- Year 5 will operate with a unique timetable supported by consistent staff to allow them to operate as a cohort and avoid contact with other Year levels.
- All learning will occur in the newly completed Year 5 Learning Centre.
- All learning will be facilitated and supported by the Classroom Teachers and additional staff allocated to Year 5.
- Students will be dismissed via the **Llandilo Kiss and Ride gate** at 3:15pm, the end of the school day.

### End Of Year Details

- Prize Giving will take place on Monday, 6 December and will be streamed to parents. This event will include all award winners from 2021.
- End of year celebrations, events and Chapels will be finalised closer to the time, based on NSW Health guidelines. We will make these experiences available to parents remotely as we are able.

# Remote Learning and Return to Face to Face

Preparatory School roadmap

Thursday, 7 October

Remote learning resumes for all students

Monday, 18 October

Return to face to face, Kindergarten, Pre - K, Years 1 and 6

Monday, 25 October

Return to face to face, Years 2, 3, 4 and 5

## Years 3 and 4 in focus

Remote Learning

Thursday  
7 Oct

Remote learning will resume for all students from Day 1 of Term 4.

Face to Face

Monday  
25 Oct

Return to face to face, Years 3 and 4

All Years 3 and 4 students are expected to **return to School** from Monday, 25 October

Parents should contact **Mr Richard Lever**, Deputy Head of the Preparatory School if they believe there is a reason their son cannot return to school.

### Transport – Drop Off And Pick Up

- Students will be required to be dropped off and picked up by parent car.
- The regular Kiss and Ride service will operate in the morning (8:00am – 8:30am) and afternoon (3:15pm – 3:30pm).
- Parents are strongly encouraged to use the Kiss and Ride service (morning and afternoon) and to avoid picking up on foot.

### School Day Outline

- The School day will commence at 8:30am.
- Years 3 and 4 students should enter via the **Llandilo gate (main entrance)** and will be immediately directed to their respective classrooms.
- Morning Tea and Lunch will be staggered with other Year levels to ensure students remain in their cohort at all times.
- Years 3 and 4 will operate with a unique timetable supported by consistent staff to allow them to operate as a cohort and avoid contact with other Year levels.
- All learning will occur in the students' regular classrooms.
- All learning will be facilitated and supported by the Classroom Teachers and additional staff allocated to Years 3 and 4 respectively.
- Students will be dismissed via the **Llandilo gate (main entrance)** at 3:15pm, the end of the school day.

### End Of Year Details

- Prize Giving will take place on Monday, 6 December and will be streamed to parents. This event will include all award winners from 2021.
- End of year celebrations, events and Chapels will be finalised closer to the time, based on NSW Health guidelines. We will make these experiences available to parents remotely as we are able.

# Remote Learning and Return to Face to Face

Preparatory School roadmap

Thursday, 7 October

Remote learning resumes for all students

Monday, 18 October

Return to face to face, Kindergarten, Pre - K, Years 1 and 6

Monday, 25 October

Return to face to face, Years 2, 3, 4 and 5

## Year 2 in focus

Remote Learning

Thursday  
7 Oct

Remote learning will resume for all students from Day 1 of Term 4.

Face to Face

Monday  
25 Oct

### Return to face to face, Year 2

All Year 2 students are expected to *return to School* from Monday, 25 October

Parents should contact **Mr Richard Lever**, Deputy Head of the Preparatory School if they believe there is a reason their son cannot return to school.

### Transport – Drop Off And Pick Up

- Students will be required to be dropped off and picked up by parent car.
- The regular Kiss and Ride service will operate in the morning (8:00am – 8:30am) and afternoon (2:45pm – 3:00pm). Please note the earlier finishing time to allow greater staggering and social distancing from the older students.
- Parents are strongly encouraged to use the Kiss and Ride service (morning and afternoon) and to avoid picking up on foot.

### School Day Outline

- The School day will commence at 8:30am.
- Year 2 students should enter via the **Llandilo Kiss and Ride gate** and will be immediately directed to their respective classrooms.
- Morning Tea and Lunch will be staggered with other Year levels to ensure students remain in their cohort at all times.
- Year 2 will operate with a unique timetable supported by consistent staff to allow them to operate as a cohort and avoid contact with other Year levels.
- All learning will occur in the newly completed STEAM Room and Art Studios. This will allow students to remain separated from Year 1 students in the Milverton building.
- All learning will be facilitated and supported by the Classroom Teachers and additional staff allocated to Year 2.
- Students will be dismissed via the **Llandilo Kiss and Ride gate** at 2:45pm, the end of the school day.

### End Of Year Details

- End of year celebrations, events and Chapels will be finalised closer to the time, based on NSW Health guidelines. We will make these experiences available to parents remotely as we are able.

# Remote Learning and Return to Face to Face

Preparatory School roadmap

Thursday, 7 October

Remote learning resumes for all students

Monday, 18 October

Return to face to face, Kindergarten, Pre - K, Years 1 and 6

Monday, 25 October

Return to face to face, Years 2, 3, 4 and 5

## Year 1 in focus

Remote Learning

Thursday  
7 Oct

Remote learning will resume for all students from Day 1 of Term 4.

Face to Face

Monday  
18 Oct

### Return to face to face, Year 1

All Year 1 students are expected to *return to School* from Monday, 18 October.

Parents should contact **Mr Richard Lever**, Deputy Head of the Preparatory School if they believe there is a reason their son cannot return to school.

### Transport – Drop Off And Pick Up

- Students will be required to be dropped off and picked up by parent car.
- The regular Kiss and Ride service will operate in the morning (8:00am – 8:30am) and afternoon (2:45pm – 3:00pm). Please note the earlier finishing time to allow greater staggering and social distancing from the older students.
- Parents are strongly encouraged to use the Kiss and Ride service (morning and afternoon) and to avoid picking up on foot.

### School Day Outline

- The School day will commence at 8:30am.
- Year 1 students should enter via the **Llandilo Kiss and Ride gate** and will be immediately directed to their respective classrooms.
- Morning Tea and Lunch will be staggered with other Year levels to ensure students remain in their cohort at all times.
- Year 1 will operate with a unique timetable supported by consistent staff to allow them to operate as a cohort and avoid contact with other Year levels.
- All learning will occur in the students' regular classrooms.
- All learning will be facilitated and supported by the Classroom Teachers and additional staff allocated to Year 1.
- Students will be dismissed via the **Llandilo Kiss and Ride gate** at 2:45pm, the end of the school day.

### End Of Year Details

- End of year celebrations, events and Chapels will be finalised closer to the time, based on NSW Health guidelines. We will make these experiences available to parents remotely as we are able.

# Remote Learning and Return to Face to Face

Preparatory School roadmap

Thursday, 7 October

Remote learning resumes for all students

Monday, 18 October

Return to face to face, Kindergarten, Pre - K, Years 1 and 6

Monday, 25 October

Return to face to face, Years 2, 3, 4 and 5

## Kindergarten in focus

Remote Learning

Thursday  
7 Oct

Remote learning will resume for all students from Day 1 of Term 4.

Face to Face

Monday  
18 Oct

### Return to face to face, Kindergarten

All Kindergarten students are expected to *return to School* from Monday, 18 October.

Parents should contact **Mr Richard Lever**, Deputy Head of the Preparatory School if they believe there is a reason their son cannot return to school.

### Transport – Drop Off And Pick Up

- Students will be required to be dropped off and picked up by parent car.
- The regular Kiss and Ride service will operate in the morning (8:00am – 8:30am) and afternoon (2:45pm – 3:00pm). Please note the earlier finishing time to allow greater staggering and social distancing from the older students.
- Parents are strongly encouraged to use the Kiss and Ride service (morning and afternoon) and to avoid picking up on foot.

### School Day Outline

- The School day will commence at 8:30am.
- Kindergarten students should enter via the **Llandilo gate (main entrance)** and will be immediately directed to their respective classrooms.
- Morning Tea and Lunch will be staggered with other Year levels to ensure students remain in their cohort at all times.
- Kindergarten will operate with a unique timetable supported by consistent staff to allow them to operate as a cohort and avoid contact with other Year levels.
- All learning will occur in the students' regular classrooms.
- All learning will be facilitated and supported by the Classroom Teachers and additional staff allocated to Kindergarten.
- Students will be dismissed via the **Llandilo gate (main entrance)** at 2:45pm, the end of the school day.

### End Of Year Details

- End of year celebrations, events and Chapels will be finalised closer to the time, based on NSW Health guidelines. We will make these experiences available to parents remotely as we are able.

# Remote Learning and Return to Face to Face

Preparatory School roadmap

Thursday, 7 October

Remote learning resumes for all students

Monday, 18 October

Return to face to face, Kindergarten, Pre - K, Years 1 and 6

Monday, 25 October

Return to face to face, Years 2, 3, 4 and 5

## Pre-Kindergarten in focus

Remote Learning

Thursday  
7 Oct

Remote learning will resume for all students from Day 1 of Term 4.

Face to Face

Monday  
18 Oct

Return to face to face,  
Pre - Kindergarten

All Pre - Kindergarten students are expected to *return to School* from Monday, 18 October.

Parents should contact **Mr Richard Lever**, Deputy Head of the Preparatory School if they believe there is a reason their son cannot return to school.

### Transport – Drop Off And Pick Up

- Students will be required to be dropped off and picked up by parent car.
- The regular Kiss and Ride service will operate in the morning (8:45m – 9:00am) and afternoon (2:45pm – 3:00pm). Please note the earlier finishing time to allow greater staggering and social distancing from the older students.
- Parents are strongly encouraged to use the Kiss and Ride service (morning and afternoon) and to avoid picking up on foot.

### School Day Outline

- The School day will commence at 9:00am.
- Pre - Kindergarten students should enter via the **Llandilo gate (main entrance)** and will be immediately directed to their respective classrooms.
- Morning Tea and Lunch will be staggered with other Year levels to ensure students remain in their cohort at all times.
- Pre - Kindergarten will operate with a unique timetable supported by consistent staff to allow them to operate as a cohort and avoid contact with other Year levels.
- All learning will occur in the students' regular classrooms.
- All learning will be facilitated and supported by the Classroom Teachers and additional staff allocated to Pre-Kindergarten.
- Students will be dismissed via the **Llandilo gate (main entrance)** at 2:45pm, the end of the school day.

### End Of Year Details

- End of year celebrations, events and Chapels will be finalised closer to the time, based on NSW Health guidelines. We will make these experiences available to parents remotely as we are able.



**Trinity Grammar School Preparatory School**

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