2022 Junior School Information Handbook
February 2022
WELCOME

I would like to warmly welcome you to the Junior School of Trinity Grammar School. I trust that 2022 will be a rewarding and enjoyable year, filled with learning, challenges and memorable moments for your son. This information booklet, along with weekly Junior School News, the Record Book and other regular communication will assist you to navigate the year ahead.

Mark Dunn | Head of the Junior School

Contact Telephone Numbers

<table>
<thead>
<tr>
<th>Role</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head and Staff</td>
<td>9581 6144</td>
</tr>
<tr>
<td>Head of the Junior School (Mobile)</td>
<td>0433 034 704</td>
</tr>
<tr>
<td>Sportsmaster (Mobile)</td>
<td>0438 980 602</td>
</tr>
<tr>
<td>School Office (8.00 am to 4.00 pm)</td>
<td>9581 6144</td>
</tr>
<tr>
<td>Absent or Late</td>
<td>via the TGS App</td>
</tr>
<tr>
<td>School Uniform Shop</td>
<td>9581 6048</td>
</tr>
<tr>
<td>School Clothing Pool</td>
<td>9581 6095</td>
</tr>
</tbody>
</table>

The Academic Year

Term Dates 2022

The School website advertises Term dates which include days for Senior students and staff professional development. Junior School boys are expected to attend school on:

<table>
<thead>
<tr>
<th>2022</th>
<th>TERM DATES</th>
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<tbody>
<tr>
<td>TERM</td>
<td>From</td>
</tr>
<tr>
<td>Semester 1</td>
<td></td>
</tr>
<tr>
<td>1 Lent</td>
<td>Monday, 31 January</td>
</tr>
<tr>
<td>2 Whitsun</td>
<td>Tuesday, 26 April</td>
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<tr>
<td>Semester 2</td>
<td></td>
</tr>
<tr>
<td>3 Trinity</td>
<td>Tuesday, 19 July</td>
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<tr>
<td>4 Michaelmas</td>
<td>Tuesday, 11 October</td>
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Student Leadership

<table>
<thead>
<tr>
<th>Student Leadership</th>
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<tbody>
<tr>
<td>School Captain</td>
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<tr>
<td>School Vice-Captain</td>
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<tr>
<td>Junior School Monitors</td>
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</tbody>
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House Officers

<table>
<thead>
<tr>
<th>House Officers</th>
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</thead>
<tbody>
<tr>
<td>Founder’s Captain</td>
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<tr>
<td>Founder’s Vice-Captain</td>
</tr>
<tr>
<td>Latham Captain</td>
</tr>
<tr>
<td>Latham Vice-Captain</td>
</tr>
<tr>
<td>Taubman Captain</td>
</tr>
<tr>
<td>Taubman Vice-Captain</td>
</tr>
<tr>
<td>Young Captain</td>
</tr>
<tr>
<td>Young Vice-Captain</td>
</tr>
</tbody>
</table>
# School Structure and Administration

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of the Junior School</td>
<td>Mr Mark Dunn</td>
</tr>
<tr>
<td>Deputy Head of the Junior School</td>
<td>Mr Craig Hassall</td>
</tr>
<tr>
<td>Director of Curriculum</td>
<td>Mrs Merilyn Ormes</td>
</tr>
<tr>
<td>Infants Pastoral / Teaching and Learning Leader</td>
<td>Mrs Shelley Richards</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>Miss Hannah Regan (KR)</td>
</tr>
<tr>
<td>Year 1</td>
<td>Mrs Jessica Taylor (1T)</td>
</tr>
<tr>
<td>Year 2</td>
<td>Mrs Shelley Richards (2R)</td>
</tr>
<tr>
<td>Stage 2 Pastoral Leader</td>
<td>Ms Megan Best</td>
</tr>
<tr>
<td>Stage 2 Teaching and Learning Leader</td>
<td>Miss Chloe Martin</td>
</tr>
<tr>
<td>Year 3</td>
<td>Ms Megan Best (3B)</td>
</tr>
<tr>
<td>Year 4</td>
<td>Mr Suli Niulala (3N)</td>
</tr>
<tr>
<td>Year 4</td>
<td>Miss Chloe Martin (4C)</td>
</tr>
<tr>
<td>Year 5</td>
<td>Mr Keiran Janes (4J)</td>
</tr>
<tr>
<td>Stage 3 Pastoral Leader</td>
<td>Mrs Jenny Tredinnick</td>
</tr>
<tr>
<td>Stage 3 Teaching and Learning Leader</td>
<td>Mr Patrick Hoare</td>
</tr>
<tr>
<td>Year 5</td>
<td>Mrs Jacqueline Bradfield (5B)</td>
</tr>
<tr>
<td>Year 6</td>
<td>Miss Miriam Cross (5C)</td>
</tr>
<tr>
<td>Year 6</td>
<td>Miss Alanna Tone (5T)</td>
</tr>
<tr>
<td>Year 6</td>
<td>Mr Patrick Hoare (6H)</td>
</tr>
<tr>
<td>Year 6</td>
<td>Mrs Deanna Harrison (6J)</td>
</tr>
<tr>
<td>Year 6</td>
<td>Mrs Jenny Tredinnick (6T)</td>
</tr>
<tr>
<td>Sportsmaster &amp; PDHPE</td>
<td>Mr Chris Robinson</td>
</tr>
<tr>
<td>Assistant Chaplain</td>
<td>Mrs Eliza Leedow</td>
</tr>
<tr>
<td>Director of Junior School Music</td>
<td>Mr Trevor Adams</td>
</tr>
<tr>
<td>Mandarin</td>
<td>Mrs Mary Wang</td>
</tr>
<tr>
<td>STEAM/Drama</td>
<td>Mr Tony Cha</td>
</tr>
<tr>
<td>Visual Arts</td>
<td>Mrs Belinda Nikolov</td>
</tr>
<tr>
<td>Environmental Educator</td>
<td>Mrs Melinda Bargwanna</td>
</tr>
<tr>
<td>TESS Leader</td>
<td>Mrs Robyn Scott</td>
</tr>
<tr>
<td>Academic Support</td>
<td>Mrs Robyn Scott</td>
</tr>
<tr>
<td>EAL/D Teacher</td>
<td>Mrs Skye Beke</td>
</tr>
<tr>
<td>Information Library Services</td>
<td>Mrs Nikki Bowden / Mrs Gill Gratton</td>
</tr>
<tr>
<td>Library Technicians</td>
<td>Ms Deborah Case / Mrs Jacqueline Indari</td>
</tr>
<tr>
<td>Gifted &amp; Talented</td>
<td>Mrs Lisa Gossling</td>
</tr>
<tr>
<td>Director of TESS Academic</td>
<td>Mrs Renee Culgan</td>
</tr>
<tr>
<td>School Psychologist</td>
<td>TBC</td>
</tr>
<tr>
<td>Cross Campus Mathematics Enrichment</td>
<td>Mrs Stephanie Katay</td>
</tr>
<tr>
<td>Teacher’s Aides</td>
<td>Ms Elin Lazar</td>
</tr>
<tr>
<td>Teacher’s Aides</td>
<td>Mrs Melissa Lynch</td>
</tr>
<tr>
<td>Teacher’s Aides</td>
<td>Mrs Simone McManus</td>
</tr>
<tr>
<td>Teacher’s Aides</td>
<td>Ms Tiarna Nobrega</td>
</tr>
<tr>
<td>Teacher’s Aides</td>
<td>Mrs Marita Stephens</td>
</tr>
<tr>
<td>Visual Arts Aides</td>
<td>Mrs Kathy Griffith</td>
</tr>
<tr>
<td>eLearning Integrator</td>
<td>Mr Evan Karagiannis</td>
</tr>
<tr>
<td>Secretary to the Head of the Junior School</td>
<td>Mrs Rina Bandaranayake</td>
</tr>
<tr>
<td>Community Relations Officer</td>
<td>Mrs Joanne Webb</td>
</tr>
<tr>
<td>Youth Leader Intern</td>
<td>Mr Nick Bishop</td>
</tr>
</tbody>
</table>
OFFICE ENQUIRIES

SCHOOL OFFICE – ENQUIRIES

> The School Office is open from 8.00am to 4.00pm each weekday.
> Telephone enquiries and messages may be made on 9581 6144.
> The School’s website is www.trinity.nsw.edu.au and for current parents information on most activities is found on the Parent Portal or the Trinity App.
> No member of staff is available for telephone calls during teaching hours. However, messages may be left at the Office for a return call.
> Should any parent wish to discuss a boy’s progress or welfare, please contact his class teacher in the first instance to arrange an appointment. Class teachers can be contacted via the Office, message in the Record Book or email. Parents should not expect email to be responded to immediately or outside of working hours.

SCHOOL HOURS

We ask all parents to co-operate in the matter of punctuality. The School hours are:

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Years K to 2</td>
<td>8.45am – 3.00pm</td>
</tr>
<tr>
<td>Years 3 to 4</td>
<td>8.30am – 3.00pm</td>
</tr>
<tr>
<td>Years 5 to 6</td>
<td>8.30am – 3.15pm</td>
</tr>
</tbody>
</table>

MORNING TEA AND LUNCH TIMES

<table>
<thead>
<tr>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning Tea</td>
</tr>
<tr>
<td>Lunch</td>
</tr>
</tbody>
</table>

Parents should note the following:

> Supervision commences at 8am. No boy should arrive much before 8am unless he is attending a scheduled activity e.g. sports training session or music lesson.
> Parents of K-4 boys are asked to pick up their son between 3.00pm – 3.15pm. Any K-4 student not collected by 3.30pm will be signed into OSH Club.
> Parents of Years 5-6 boys are asked to pick up their son between 3.15pm – 3.30pm. Any Years 5-6 student not collected by 3.45pm will be signed into OSH Club.
> K-4 boys with brother/s in Year 3-6 are able to remain and are supervised in the carpark with their brother/s. At 3.45pm they will be signed into OSH Club.

CLASS GROUPINGS

Each class is under the direction of a teacher who is responsible for the teaching of Mathematics, English, History, Geography, Science and Technology. Boys at Trinity also have the opportunity of specialist instruction in Music, Art, PDHPE, Library/Information Skills, Environmental Education, Mandarin, STEAM and Christian Studies.

ABSENTEE INSTRUCTIONS

Listed below, in preference order, are the methods available for Absentee reporting that would assist the Office:

1. Use the Trinity Grammar School phone APP and follow the prompts (From the APP home page select Junior School then select Absentee Form to open the absentee form). Instructions for installing the APP on your phone can be found on the next page.
2. You can phone 9581 6144 and leave a message with your son’s name and class.

Lateness

If your child is late for school he must report to the Junior School Office before attending class. Parents should contact the Office if their child is running late.

Early Leavers

If a student needs to leave school before the end of the school day for any reason, please request through the Absentee Form. The student will wait at the Junior School Office to be collected and signed out.

Leave

If an extended absence of leave from school is required (a full day or longer) a request in advance must be made in writing to the Head of the Junior School, Mr Dunn, mdunn@trinity.nsw.edu.au.

Childhood Illnesses

Please inform the School of any medical conditions your child may have. This should be written on the Medical Information Form that you fill out during the enrolment process. You are required to make certain that medicines, creams etc that are needed specifically by your child be provided before or on the first day that your boy starts at Trinity Grammar School (especially epi-pens). Medication must be lodged with the School Clinic.

In the event that your child contracts one of the diseases of childhood listed below, please follow the guidelines. It will be necessary for parents to supply a Certificate of Clearance from a doctor before children will be permitted to return to School after contracting any of the following:

<table>
<thead>
<tr>
<th>Disease</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicken Pox</td>
<td>Exclude for at least 5 days after first spots appear. Contacts are not excluded.</td>
</tr>
<tr>
<td>German Measles</td>
<td>Exclude for at least 7 days from appearance of rash. Contacts are not excluded.</td>
</tr>
<tr>
<td>Measles</td>
<td>Exclude for 5 days from appearance of rash or until the Medical Certificate of Recovery is produced. Exclude household contacts for 21 days after the last exposure to infection if attending Pre-School and if child has NOT previously had the Measles OR been immunised against Measles.</td>
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<tr>
<td>-------------------------------</td>
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</tr>
<tr>
<td>Whooping Cough</td>
<td>Child should be kept home for 5 days from the start of antibiotic treatment. Otherwise, keep home for 3 weeks from when the “whoop” starts. Children who have not been immunised should be kept home for 21 days, unless receiving antibiotics.</td>
</tr>
<tr>
<td>Mumps</td>
<td>Exclude until child has fully recovered, and for 9 days after the appearance of the swelling. Contacts are not excluded.</td>
</tr>
<tr>
<td>Impetigo</td>
<td>Exclude only if on exposed surfaces such as scalp, face, hands and legs. Allowed to attend school if sores are properly covered with clean dressing. Contacts are not excluded.</td>
</tr>
<tr>
<td>Head Lice</td>
<td>To prevent the incidence of this invasion, where cases are discovered, parents will be notified. Treatment is simple and effective and can be purchased from the Chemist. Those infected are required to stay away from School until treatment is complete. NO CERTIFICATE OF CLEARANCE REQUIRED.</td>
</tr>
</tbody>
</table>

**Immunisation**

Please check with your local doctor that your son is up-to-date with all appropriate immunisation. Diseases such as German Measles, Measles, Mumps and Whooping Cough are serious and are preventable. It is expected that all students will have been appropriately immunised. We strongly encourage you to ensure your son is fully immunised before entering School. The School is now required by the Department of Health to keep a register which records whether a boy enrolled at the School is immunised or not immunised against a number of childhood diseases.

If an outbreak of one of these vaccine-preventable disease occurs at Trinity, the Department of Health is notified and children who have not been immunised may be excluded from School for the time set down by the Department of Health.

The School has the obligation to notify the Department of Health of any such illness. All parents of boys from Year 3 to Year 6 must send in the School's copy of the Immunisation Certificate whether their sons are immunised or not. If a child has not been immunised, an Immunisation Certificate must be completed and signed by your son's doctor indicating that immunisation has not been undertaken.

**NUT POLICY**

There are a number of boys in the Junior School who suffer severe allergies to nut and nut based products. Boys should not bring such products to school for recess and lunch. Your assistance in this matter would be greatly appreciated.

**WEEKLY NEWS BULLETIN**

Every Friday throughout the School year, the Junior School News will be available online via the School’s website www.trinity.nsw.edu.au.

**INFORMATION EVENINGS FOR PARENTS**

In February an informal information evening will be held for parents. This is designed to give you the opportunity of meeting other parents of boys as well as members of staff.

**REPORTS AND PARENT/TEACHER INTERVIEWS**

Communication between the School and parents is encouraged. If you have any concerns regarding your son’s progress you may contact his teacher for an interview at any time. During Term 1, parent/teacher/student interviews are organised and all parents are asked to take advantage of this opportunity to discuss your son’s progress together.

Student-led Conferences are scheduled for Term 3. Each grade will open its doors to share its learning with parents and guests at the conclusion of a unit of inquiry.

Comprehensive written reports are issued at the conclusion of each semester.

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**THE TRINITY APP**

The Trinity App provides information on news, sports, events, contacts, and much more. Your new experience will be tailored to your personal preferences through the subscriptions feature.

**What do you have to do?**

If you already have the Trinity App downloaded on your phone, then the App will update automatically to the new version. If not, please search Trinity Grammar School on the App Store or Google Play to download.

**Getting Started**

The School has created a comprehensive user guide that outlines all the features of the App. Please see the Trinity Community Website (community.trinity.nsw.edu.au) for the link to the Trinity App User Guide - located under the “Community” heading.

**Authentication**

The App requires users to authenticate with their Trinity credentials.

Once downloaded and the App is opened, you are prompted to sign in using your Trinity Grammar School Unique Parent Login Details.

To ensure that your login details are kept secret it is recommended that you secure your phone with a passcode, password, Touch ID or Face ID.

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**User Guide - located under the “Community” heading.**

**Username** | ****@trinity.nsw.edu.au  
**Password** | password
HOUSE SYSTEM

Junior School students will be allocated to one of four House Groups. The Houses are Founder’s, Latham, Taubman and Young. The main purpose of the House Groups is to facilitate sporting competition. There is also the opportunity to provide another level of Pastoral Care in the School.

**Founder’s House**
- Colour: Orange
- Founder’s House is named after the Right Reverend George Alexander Chambers, the Founder of the School.
- Housemaster: Miss Chloe Martin
- House Captain: Michael Whiting
- House Vice-Captain: James Fang

**Latham House**
- Colour: Black
- Latham House is named after Mr Clarence Edmund Latham, who served on the staff of the School from 1917 to 1971 and was on several occasions Acting Head Master.
- Housemaster: Mrs Jenny Tredinnick
- House Captain: David Ghaly
- House Vice-Captain: Austin Albrighton

**Taubman House**
- Colour: White
- Taubman House is named after Mr CP Taubman, a School Councillor from 1928 to 1966.
- Housemaster: Miss Miriam Cross
- House Captain: Jack Lai
- House Vice-Captain: Alexander Chung

**Young House**
- Colour: Maroon
- Young House is named after Mr JA Young, the foundation President of the Parents’ and Friends’ Association, for thirty years a School Councillor and a lifelong friend of the School.
- Housemaster: Mrs Deanna Harrison
- House Captain: Nathan Jones
- House Vice-Captain: Nicholas Beke

All boys in Years 3-6 need to purchase a House T-Shirt in the appropriate colour from the Clothing Shop. They will wear the House T-Shirt on House Competition Days, i.e. Swimming, Cross Country and Track and Field and also to other nominated events.
SCHOOL UNIFORMS AND GENERAL APPEARANCE

During Term 1 and Term 4, Summer uniform will be worn by all Junior School boys. Winter uniforms are worn in Term 2 and Term 3.

In public, boys are to appear in full School uniform and be neatly presented, with the exception of Thursdays (Sport) for boys in Years 3 to 6 and the day/s nominated by the teacher for boys in Kindergarten to Year 2. On these days, boys must wear the full P.E. Uniform / Tracksuit.

Sanctions may be given to those boys who bring the School into disrepute by not maintaining an appropriate appearance. Boys are not allowed to eat in public when in uniform.

All clothing apparel, including shoes and headwear must be clearly labelled with the boy’s name. Shoes should be polished and socks should always be pulled up.

When attending Junior School sport as a spectator, boys should wear either the School uniform or appropriate School sporting strip. Boys are expected to wear full uniform when attending all School functions, including Senior School activities.

WINTER UNIFORM: Single-breasted suit (short trousers) in dark college grey with Trinity pocket; white long sleeve shirt; grey shorts; School tie; School socks; Trinity pullover for cooler weather; green sun hat; black shoes (shoes must be either black velcro or lace-up leather shoes).

SUMMER UNIFORM: Khaki shorts; khaki shirt; School tie; School socks; green sun hat; black shoes (shoes must be either black velcro or lace-up leather shoes).

SPORTS SHOES: Every boy in Years K to 6 will require a pair of appropriate sports shoes which may be left in his locker. These are to be worn for sports and to play on the oval.

YEARS K to 6 SPORTS UNIFORM: PE polo T-shirt; green PE shorts; white socks; sports shoes; School track suit (Terms 2 and 3); Trinity swimmers; School sports bag; House T-shirt; all of which are available from the School Uniform Shop. Saturday Sport: a School strip is required for individual inter-school sports.

JEWELLERY: No jewellery is to be worn by boys at school.

HAIR: Must always be clean and tidy, well brushed and combed. Haircuts may not be such as to invite comment for any reason, whether they be too long, too short, or both. Long hair draped over shaved parts of the scalp is not acceptable, neither are very short haircuts. Undercut haircuts are not acceptable. No haircuts should be done with a cutting comb that is less than a ‘3’ on the sides of the head and a ‘4’ on top of the head. Hair must be above the collar and not covering the ears. It should not be so long that it needs to be tied back to play sport. Hair must be its natural colour and not dyed or set with hair gel.

PLAYGROUND HAT

All boys will be required to wear the green sun hat or peaked cap while playing in the grounds at recess and lunchtime and to all Summer training sessions and PDHPE lessons. These hats are not part of the School Dress uniform and may not be worn outside the School grounds as part of the uniform.

SCHOOL BAGS

The School backpack is the only acceptable bag to be used and should be clearly marked with your son’s name, as well as his full address and telephone number inside. Boys must carry their School books in the backpack, but swimmers and sporting gear may be carried separately in the School sports bag. Attachment of labels and stickers on the exterior of any School bag is forbidden, as is felt pen decoration. The Senior School bag is not to be used at the Junior School.

MOBILE PHONES AND DEVICES

Boys may have mobile phones at the School provided they are not used during the day. They must be switched off on arrival at School and not used during the School day without the expressed permission and supervision of a member of staff. Mobile phones can be banned from some School activities such as excursions and camps.

Other electronic media devices including smart watches are forbidden unless special permission is granted by the Head of the Junior School for particular activities, such as extended sport tours. Mobile phones and devices, not used in accordance with these rules, may be confiscated by staff and given to the Head of Junior School.

SCHOOL RECORD BOOKS

Parents are asked to co-operate with the School in seeing that their son’s Home Learning is done and, upon its completion, sign his Record Book. In the event that it is unable to be completed, parents are requested to include a brief note in the margin of the Record Book. Please note that no graffiti or stickers are permitted on the cover or pages of the Record Book.

HOME LEARNING

At Trinity, we have a strong belief that learning occurs in and out of the classroom. This includes the learning that takes place outside of school. Accordingly, we want to acknowledge the balance of learning through playing with friends, co-curricular endeavours and family time with the importance of developing purposeful habits and a sense of personal discipline. We also want to acknowledge the busyness of family life which requires a level of flexibility. Home learning is an expectation of students at Trinity. In assigning home learning tasks, teachers will endeavour to ensure these are:

- purposeful
- achievable
- appealing with an element of choice
- efficient (more than time consuming ‘busy-work’)
- include regular reading (in K-4 it is a priority to listen to your child read each night).

Home learning tasks will be varied and may include consolidating or extending learning in literacy, numeracy, the current unit of inquiry, music or co-curricular practice. They should be engaging and demanding but not overly onerous. We encourage parents to speak with teachers if the balance of school and home life is presenting a challenge.
ART
Boys in all years attend one Art lesson a week. During this time each student will experience a balanced and continuous exposure to a wide range of materials, techniques and skills including ceramics, drawing and painting. The Visual Arts Programme is structured thematically and linked to the PYP Unit of Inquiry.

Students are given the opportunity to explore and develop their ideas within the parameters of a variety of specific media. Activities are open-ended and flexible, such that each student is encouraged to work at his own level of development.

LANGUAGES OTHER THAN ENGLISH
Mandarin is taught to boys in Kindergarten to Year 6. Classes not only offer the opportunity to learn a second language, but also the chance to study the culture and history of China.

SCHOOL LIBRARY / RESOURCE CENTRE
The Library and its facilities are available to all boys. Under the direction of the Information Service Staff, boys are permitted to borrow books. The Library is open before school, during lunch and after school.

MUSIC
Students in Kindergarten to Year 6 attend a specialist music lesson each week. Three types of learning experiences are integral to the music programme; listening, performing and organising sound. Students have access to tuned and percussion instruments during class. In Years 4 - 6, students also use online music software during their learning experiences to learn about musical concepts. Interested students can audition to join the Junior School Choir as a co-curricular activity. The Choir provides music for services, official occasions and concerts throughout the year.

There are a number of instrumental groups in which boys can be involved. They include the Mozart Strings for students in Year 2 and those having private violin or cello lessons in Kindergarten and Year 1, and the Allegro Concert Band for Year 3 students. Students learning an appropriate instrument privately are encouraged to audition for the core ensembles Intermezzo Strings, the Allegro Concert Band and the Junior School Choir. All ensembles have a promotion ensemble to which specific students are invited if they wish to participate. All groups rehearse before and after school as outlined below and perform at various assemblies, functions and concerts.

Individual instrumental lessons are available. For more information please contact the School of Music on 9581 6042. The Instrumental Handbook for further information and enrolment forms is available from the Junior School and/or School of Music Offices.

PERSONAL DEVELOPMENT, HEALTH AND PHYSICAL EDUCATION
Boys in Kindergarten to Year 6 will attend one period of PDHPE per week. Physical skills as well as health and age appropriate lifestyle issues are features of the programme. Boys will be expected to participate in all aspects of the programme and will be required to wear the School PE uniform to all lessons.

Sports Gear For Physical Education Lessons
All boys will wear the School regulation Polo shirt, green shorts, white socks and sports shoes for class PE periods and on Thursdays. The uniform is available from the Clothing Shop.

For class swimming, boys should wear green swimming trunks, which are available from the School Clothing Shop.

Your son will know what days he will be required to have his sporting gear with him, as it will be listed on his class timetable entered in his Record Book. “No Gear - No Sport” is the rule of the School and boys may receive a disciplinary consequence for repeated instances where they do not have correct uniform.

No boy will be permitted to telephone his parents to deliver his gear to School should he forget to bring it.

DISCIPLINE GUIDELINES

DISCIPLINE SYSTEM: PRE-K TO 12
Trinity’s discipline policy and procedures are designed to be consistent across Preparatory, Junior, Middle and Senior schools. While there are some variations from different sections of the school community as a result of the different social, emotional, physical and intellectual needs of boys at different stages of development, the central principles and structures remain uniform. In this way students will come to find disciplinary procedures predictable and familiar.

The discipline policy and procedures are part of the broader Pastoral policy, in which care and discipline represent two sides of the personal development ‘coin’. The ‘care’ aspect involves all of the ways we support students at the school. While there are too many to list here, these are both pro-active (like GROWTH programmes for all students) and responsive (such as support and counselling if things become difficult for any student). You can learn more about these by consulting the Preparatory, Junior and Middle/Senior School Pastoral Care documents, the School’s website, or by asking members of staff. Similarly, the discipline system includes both pro-active features (such as the teaching of values and positive social behaviours, and the Junior School Code of Respect) and responsive measures (like the imposition of appropriate consequences for breaches of rules).

Although the School demands high standards of behaviour, the discipline system is not intended to repress students. Rather, our aim is to ensure that each and every individual within the School is given an equal opportunity to flourish and to develop his talents and skills. The discipline system is based on the underlying principles of self-discipline and self-respect which, when responsibly exercised, promote a genuine concern for the person and property of others and contributes substantially to the development of a responsible and co-operative community. This system is built on Christian values and the student rights and responsibilities outlined in the Trinity Handbook.

EXAMPLES OF PASTORAL CARE MEASURES
Preparatory and Junior Schools
As with the Middle and Senior Schools, Preparatory and Junior Schools use many specific consequences for both appropriate and rule breaking behaviours. Details of these vary in relation to the developmental stages of students, individual needs and individual circumstances. Various forms of recognition, including merit certificates, words of encouragement, privileges and positions of responsibility, are available as positive reinforcements.

Conversely, sanctions for rule breaking behaviours include: loss of privileges, time-out/class detentions, in-class exclusion from specific activities, internal suspension from class, and external suspension. Expulsion is used only when other interventions have failed or in the event of behaviour deemed to be extremely damaging.

Referral to the counselling service, behaviour plans, individual contracts and daily behaviour reports aimed at modifying inappropriate student behaviour are also implemented when deemed appropriate by staff responsible for discipline at Preparatory and Junior Schools.
As members of the Trinity Junior School community, we agree to...

Respect Ourselves

This means:

→ Being responsible for our own behaviour by making appropriate choices
→ Always doing our best

“For we are His workmanship, created in Christ Jesus for good works” Ephesians 2:10

Respect Others

This means:

→ Cooperate with other people including our leaders, teachers and classmates
→ Being considerate with our words and actions (face-to-face and on-line)
→ Remembering to use good manners
→ Apologising for our mistakes and forgiving the mistakes of others
→ Standing up for those in need
→ Appreciating the differences in others

“Since God so loved us, we also ought to love one another.” 1 John 4:11

Respect Our School

This means:

→ Looking after property
→ Wearing our school uniform correctly and with pride
→ Behaving responsibly and considerately when in public

“Show proper respect to everyone” 1 Peter 2:17a
SCHOOL ACTIVITIES

CANTEEN - HOW TO ORDER ONLINE

Parents are able to make online School Cafeteria orders at any time (up to the 7.30am cut-off time) via the internet or a mobile device.

What Does It Cost?

“Walk up” Cafeteria purchases and Student ID Card payments (Middle and Senior School Students only) do not incur a fee.

The fees are:
> Online orders for the Cafeteria incur a 29c fee per order.
> Bank Transfers are free but funds may take up to two days to appear in your son’s Student ID Card.
> Credit card and PayPal payments will incur a credit card surcharge of 15c + 1%

Set Up Your Account

Setting up an account for either Online Ordering or Card Payments is done online and only takes a minute. Simply go to www.flexischools.com.au and click Register. You will be sent an email with further instructions on how to complete the registration. Once registered, you can start placing orders.

The system operates via a pre-paid account, so you don’t need to scrounge for coins in the morning and can easily budget for your spending throughout the term. There are a variety of payment options supported, including Visa, Mastercard (credit and debit), PayPal and Bank Transfer. Some top-up methods have fees or restrictions – please check online for details.

If you have any questions, Flexischools provide a great help desk on 1300 361 769, or you can contact them via their website. Go to www.flexischools.com.au

CLOTHING SHOP AND POOL

We invite all families new to the School to book an appointment for a uniform fitting. Appointments allow for individual service to ensure the fitting is a pleasant experience. An appointment typically takes 30 minutes with all uniform items (including school shoes) available within the uniform shop. All parents new to the School are encouraged to make an appointment and consider purchasing your son’s clothing prior to his commencement date next year.

The Uniform Shop is located on the ground floor of the Centenary Centre on the Eastern (Prospect Rd) side of the Campus (see map below).

Open daily, Monday – Friday from 8.00am – 4.00pm and on the first Saturday of Term from 9.00am – 2.00pm

From more information, please contact the Uniform Shop on phone 02 9581 6048 or email trinity@midford.com.au

CHARITY COLLECTION

The boys and community of the Junior School are regularly encouraged to love others through supporting others’ needs practically. This includes financial support of various worthy causes. To this end, a number of charitable events are organised by and for students each year.

In addition, the boys in Years 3-6 are encouraged to donate a small amount of money as part of the collection using class ‘change jars’. Money raised is distributed to charities nominated by student leaders. Each year, the Junior School gives money to a number of different charities.

TRAVEL/TRANSPORT

GOVERNMENT RAIL AND BUS PASSES

All boys who have a free rail and/or bus pass will be issued with a new pass during the first weeks of Term 1. Old passes must be retained and will be exchanged for the new pass. Those who have not completed an application form will need to do so before a pass can be issued.

PRIVATE BUS PASSES

The same procedure as above will be followed in regard to Private Bus Services. Passes will be distributed as soon as the individual companies process them.

TRINITY GRAMMAR SCHOOL BUS SERVICE

The School Buses are used to transport boys to sport and other activities. The School also offers services to the Southern Suburbs and Gladesville. Further information as to routes and charges as well as application forms are available from the Summer Hill Campus or by phoning 9581 6000.
CAMPUS MAP

Campus Legend

1. Accounts
2. ASSEMBLY HALL
   The James Wilson Hogg Assembly Hall
3. Basketball Courts | outside
4. Cafeteria
5. Car park | under No. 2 Oval
6. Centenary Centre
7. Centenary Centre | Pool
8. Chapel | The War Memorial Chapel
9. Compass Courtyard
10. Council Room | Bosch Room
11. Deliveries
12. Delmar gallery
13. Design Centre
14. Dining Hall
15. Diving Pool
16. Drama Centre
17. Enrolments Centre
18. Executive Administration
19. FOUNDER’S BUILDING
20. Head Master’s Office
21. Health Centre
22. Junior School
23. Latham Theatre
24. Library | The Arthur Holt Library
25. New School
26. ORCHESTRA ROOM
27. Pastoral Care Centre
28. Quadrangle
29. Reception
30. School of Music
31. School of Science
32. Sports Centre
33. Staff car park | under No. 3 Oval
34. TERRACE ROOM
35. Uniform Shop
SCHOOL SPORT

CO-CURRICULAR SPORT

All boys from Years 4 - 6 must participate in the Sports Programme set down for Inter-School and Intra-School fixtures. These take place most Saturday mornings of term from 8.00am to 12.00pm.

There are several Saturdays designated as “No Sport” set down throughout the year. This will allow for “family weekends” to be planned, so that boys will not miss their Saturday commitments.

Notes requesting permission to be absent from practice must be given to the Sportsmaster prior to practice. Written requests for each exemption from Saturday sport must be sent to the Head of the Junior School prior to the event.

The appropriate School sporting strip is to be worn by every boy for practice sessions and official sports fixtures with other Junior Schools.

Parental consent is required to participate in swimming. All boys are expected to participate in this activity. Parents should take particular note of the following:

- For all sports: ages are taken as at 1st January 2022.
- Meet sports training sessions take place within the School day.

A schedule of Inter-School and Intra-School fixtures for all sport is available via the School app.

SATURDAY SPORT UNIFORMS

Cricket, Basketball, Tennis and Touch Football

All boys who are selected to represent the School in a Cricket Team to play Inter-School games require an official School Cricket Cap, or the white, wide brimmed hat, which will be worn for Saturday matches. These may be purchased from the Clothing Shop. In addition, all boys will wear the School white Polo shirt or Cricket shirt, white shorts or long white trousers, white socks and white sports shoes. Protective equipment is compulsory and boys should have their own protector. Helmets are supplied in kits, but players are encouraged to have their own.

Boys selected in the interschool Basketball teams will be required to wear the School Basketball singlet, basketball shorts, socks and sandals. The School also recommends the wearing of a mouthguard. (Note: players selected in interschool Basketball teams may use specialist basketball sports shoes, although they are not compulsory.)

Boys who play Touch Football will wear their PDHPE uniform with sandals or touch football shoes.

Boys who play Tennis will wear the PDHPE or Trinity tennis uniform and cap. They will require their own racquet.

Rugby, Football and AFL

All boys in Years 4-6 who play Rugby will require the School Rugby uniform, Rugby boots and mouthguard. The wearing of any other jerseys is not permitted at any time at School, unless requested by a team coach.

The School Football strip consists of green Football shirt and green Football shorts, green Football socks, moulded Football boots and shin pads.

The AFL strip, football boots and mouthguard are required for AFL.

Intra-Sport

All boys playing Intra Sport, wear the PE uniform and the School issued Intra-Sport jersey.

SWIMMING

There will be special Squad sessions for those boys in the School Swimming Team. Junior School boys may attend swimming training in the School Pool before and after-School, as long as it does not clash with other commitments. The School Swimming coaching staff conduct morning and afternoon sessions at the Senior School Pool. Boys who qualify for those squads are welcome to attend.

WET WEATHER

If the weather is inclement on Saturday morning changes are pushed out via the app.

YEAR 3 SPORTS PROGRAMME

The programme will cover the four major sports of Rugby, Cricket, Basketball and Football (Soccer), together with the intra-seasonal activities of Swimming and Track & Field. Year 3 will participate intra-school skills and games on Friday afternoons from 3pm – 4.30pm over five sessions per term. These sessions are listed in the Record Book. Year 3 boys will also be involved in the House carnivals for Swimming, Track & Field and Cross Country. The team to represent the School will be selected from these house carnivals.

YEAR 3 SPORTS PROGRAMME

The uniform for Year 3 sport is House Coloured T-Shirt, green PDHPE shorts, white socks, sandals with the following variations:

<table>
<thead>
<tr>
<th>Football</th>
<th>Football socks and boots (optional), Shin pads are compulsory and a mouthguard is optional but recommended.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rugby</td>
<td>Football socks and boots (optional) and a mouthguard is compulsory.</td>
</tr>
<tr>
<td>Swimming</td>
<td>Green speedos, towel, plastic bag for wet gear.</td>
</tr>
</tbody>
</table>

School Teams - If boys are selected in the Cross Country or Track & Field team, they will need to buy the School athletics uniform and the swimming team will need to buy the TGS swimming cap.

RISK WARNING UNDER SECTION 5M OF THE CIVIL LIABILITY ACT 2002 ON BEHALF OF TRINITY GRAMMAR SCHOOL JUNIOR SCHOOL, AHIGS AND IPSHA

Trinity Grammar School Junior School organises many individual and team sporting activities during the course of a year. Some of these are organised in conjunction with the Association of Heads of Independent
CO-CURRICULAR

Girls’ Schools NSW (AHIGS) and some with the Independent Primary School Head of Australia (IPSHA). Students participating in these sporting activities take part in practice and in competitions.

TGSJS, AHIGS and IPSHA expect students to take responsibility for their own safety by wearing compulsory safety equipment, by thinking carefully about the use of safety equipment that is highly recommended and by behaving in a safe and responsible manner towards team members, opponents, spectators, officials, property and grounds.

While TGSJS, AHIGS and IPSHA take measures to make the sporting activities as safe as possible for participants, there is a risk that students can be injured and suffer loss (including financial loss) and damage as a result of their participation in these sporting activities, whether at training or in actual events.

Injury can occur while the student is engaging in or watching a sporting activity, or travelling to and from the event. The injury may result from a student’s actions, the actions of others or equipment failure.

On some occasions, an injury can be serious (such as torn ligaments, dislocations, back injuries, concussion or broken bones). In very rare cases an injury can be life threatening or result in permanent disability. If a student has a pre-existing injury, participating in a sporting activity could result in an exacerbation of that injury.

Students could also suffer loss as a result of their personal property being lost, stolen, damaged or destroyed.

CO-CURRICULAR MUSIC PROGRAMME

Please note: If your son is in a music group in 2021, it is assumed that he will be taking up the opportunity again in 2022. If your son is not able to continue, please email musicadmin@trinity.nsw.edu.au or by phone 9581 6042. If your son is new to the School and is interested in the music programme, please see the list below and apply. We enthusiastically welcome new members. Rehearsals will commence in Week 2 of Term 1 at the times listed below. (subject to change)

Mozart Strings (K-2) – beginner ensemble
Location: Junior School
All string players from Kindergarten to Year 2 learning privately are welcome to attend. Boys learn to play their open strings with proper posture, bow technique, pizzicato, and the skills needed to play as part of an ensemble.

Intermezzo Strings (K-6) – core ensemble
Monday after school until 4:00pm
Location: School of Music Band Room
Intermezzo Strings acts as a training group for students in Years 3 to 6. All students involved are enrolled in private instrumental tuition. Once students have developed the necessary skills, ensemble etiquette and sight-reading ability, they are then eligible to be considered for promotion to the Vivaldi String Ensemble.

Vivaldi Strings (K-6) – promotion ensemble
Thursday from 7:30am
Location: School of Music Band Room
Vivaldi String Ensemble is for students undertaking private tuition who display proficiency in sight reading and can perform a variety of string techniques. This group is intended to prepare students for the expectations and challenges of ensemble playing in the Senior School. The repertoire is aimed to extend our more advanced musicians.

Allegretto Concert Band – beginner ensemble
Wednesday 2:45 – 3:15pm
Location: School of Music Orchestra Room
The Allegretto Concert Band is a training band for beginners. Preparation occurs during the Instrumental Class (ICM) Program. Students who develop the necessary instrumental skills are eligible to be considered for promotion to the Allegro Concert Band.

Allegro Concert Band (Years 3-6) – core ensemble
Monday after school until 4:10pm and Thursday from 7:30am
Location: School of Music Orchestra Room
The Allegro Concert Band was formed in 2003 to cater for students who play woodwind, brass and percussion instruments. This ensemble caters for students who have only been learning for a few terms through to Grade 5 A.M.E.B.

Prestissimo Concert Band (Years 3 – 6) - promotion ensemble
Special rehearsals convened through the year
Location: School of Music Orchestra Room
The Prestissimo Concert Ensemble is for students undertaking private tuition in an instrument from the Allegro Concert Band who display sound musicianship. This group is intended to prepare students for the rigour, challenge and expectation of the Senior School ensembles. The repertoire is aimed to extend our more advanced students.

Junior School Choir (Years 3-6) – core ensemble
Tuesday after school until 4:00pm and Friday from 7:30am
Location: Art Room
The choir has a proud tradition of singing commissioned work by Australian composers. Performances include Family Services, the TGS Gala Concert, The Primary Arts Festival and the annual Prize-Giving Presentation. All newly enrolled students are auditioned for a potential place in the Junior School Choir.

If you have any questions, please do not hesitate to contact the music department on 9581 6042.

CO-CURRICULAR ACTIVITIES

A variety of clubs operate before, during and after school and can be enrolled in on a termly basis. The schedule for these activities and booking details are distributed at the beginning of the year and updated each term.
PARENTS’ & FRIENDS’ ASSOCIATION

The JUNIOR SCHOOL AUXILIARY is an association of parents who meet regularly during term time. The Auxiliary works in the interests of the School and in support of the Parents’ and Friends’ Association. All parents of the Junior School are warmly invited to attend. All meeting times are included in the Record Book and are advertised in the Junior School News.

The PARENTS’ & FRIENDS’ ASSOCIATION is the umbrella organisation for the School and meetings are held on the first Tuesday of each month during term.

All parents are encouraged to join the P & F Association, which automatically entitles you to membership of the Auxiliaries. There are many social activities to be enjoyed, but more especially membership provides invaluable support to the School.

OSHClub is Trinity’s Outside School Hours Care (OSHCC) provider and delivers exciting activities, healthy, nutritious food and motivated and caring team members to meet all your children’s needs before and after school.

For more information and to register, please visit: www.oshclub.com.au
PRIMARY YEARS PROGRAMME (PYP)

The Junior School implements the International Baccalaureate’s Primary Years Programme from Kindergarten to Year Six.

At the heart of the PYP is structured inquiry as a vehicle for learning. Inquiry learning gives ownership of learning to the students and develops their questioning, research and critical thinking skills. It allows them to pursue their own interests and make meaningful connections with what they are learning to their home, community and the world.

Throughout the year students complete six Units of Inquiry. Each unit of inquiry explores a different globally significant theme, as shown on the outside of the model. Teachers and students use key questions that are concept based to structure the units of inquiry. This allows for integration of the six different disciplines (subject areas). As a result they acquire and apply transdisciplinary skills while developing an understanding of these important concepts. The development of explicit attitudes and the expectation of socially responsible behaviour are at the core of the inquiry model.

Whilst the traditional subject areas are not taught separately to each other, all NSW Education Standards Authority syllabus outcomes and expectations are met through the integrated units. As much as possible, all Key Learning Areas are taught within each unit. At times it is not possible to integrate all discipline areas, and then some subjects are taught as stand alone lessons, without any connection to the unit of inquiry.

Underpinning all that the students do and learn are ten attributes called The Learner Profile. Students will strive to become

- Inquirers
- Knowledgeable
- Thinkers
- Caring
- Principled
- Open-Minded
- Risk-Takers
- Balanced
- Communicators
- Reflective

Through the Learner Profile, the ‘whole’ student is developed – spiritually, physically, intellectually, emotionally and ethically.